

SAGAR & COMPANY

CHARTERED ACCOUNTANTS

2nd Floor, Gajraj Mansion,

Bistupur, Jamshedpur - 831001

Phones : (O) 0657- 2321943, 2321533

(R) 0657-2311722, (M) 9431300711

E-mail : sagarca73@gmail .com



To,
THE MEMBERS,
ADARSH SEVA SANSTHAN,
OPPOSITE 4TH PHASE, ADARSHNAGAR,
SONARI, JAMSHEDPUR- 831011, JHARKHAND.

Dear Sirs / Madam,

Reg: Audit of Receipts & Payments Account for the period 1st April 2016 to 31st March 2017.

We have audited the attached Receipts and Payments Account of **ADARSH SEVA SANSTHAN, OPPOSITE 4TH PHASE, ADARSHNAGAR, SONARI, JAMSHEDPUR- 831011, JHARKHAND**, for the period 1st April 2016 to 31st March 2017. These financial statements are the responsibility of the management. Our responsibility is to express an opinion on these financial statements based on our audit. On the basis of our audit, we hereby comment as follows:

- We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.
- In our opinion, proper books of account have been kept by the above mentioned **ADARSH SEVA SANSTHAN (society)** so far as appears from our examination of the books;
- The Receipts and Payment is in agreement with the books of account.
- In our opinion and to the best of our information and according to the explanations given to us, the said accounts give a true and fair view: of all the receipts and payments of the relevant **ADARSH SEVA SANSTHAN (society)** for the period 1st April 2016 to 31st March 2017.
- That previous years' figures have been rearranged and regrouped for the purposes of easement of understanding and standard presentation requirements.



Place: Jamshedpur.

Date: 01.09.2017.

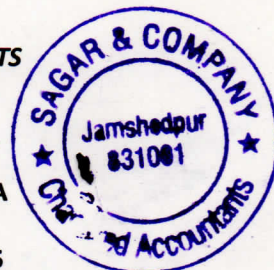
SAGAR & COMPANY
CHARTERED ACCOUNTANTS

Amit Agarwal
CA. AMIT AGARWAL, FCA
(Partner)

Membership No. 414525

Firm Reg. No: 000586C

AMIT AGARWAL
SAGAR & COMPANY
CHARTERED ACCOUNTANTS
Membership No. 414325
FRN :- 000586C
JAMSHEDPUR - 831001



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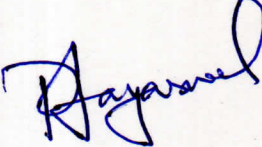
E-mail : sagarca73@gmail .com



Auditor's Report

We have audited the accounts of **ADARSH SEVA SANSTHAN (the society), OPPOSITE 4TH PHASE, ADARSHNAGAR, SONARI, JAMSHEDPUR- 831011, JHARKHAND, FCRA Registration No. 337820013, State of Registration- JHARKHAND**, for the year ending 31st March 2017 and examined all relevant books and vouchers and certify that according to the audited accounts:-

- i. The brought forward foreign contribution at the beginning of the year 2016 was **INR 11, 27,233.55**.
- ii. Foreign contribution of/worth **INR 78, 05,621.58** was received by the Association during the year 2016-2017.
- iii. The balance of unutilized foreign contribution with the Association at the end of the year 2016-2017 was **INR 54, 52,578.78**.
- iv. Certified that the Association has maintained the accounts of foreign contribution and records relating there to in the manner specified in section 13 of the Foreign Contribution (Regulation) Act, 2010 read with sub-rule (1) of rule of the Foreign Contribution (Regulation) Rules, 2010.
- v. The information furnished in this certificate and in the enclosed Statement of Receipt and Payment is correct as checked by me/us.

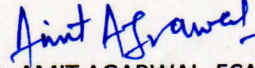

[PRABHA JAYASWAL]
[Secretary]

Place: Jamshedpur.

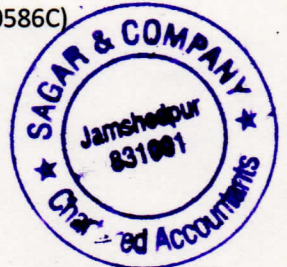
Date: 01.09.2017.



For Sagar & Company
Chartered Accountants
(Firm Registration No. 000586C)


CA. AMIT AGARWAL, FCA
Partner
Membership No.: 414325

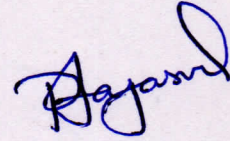
AMIT AGARWAL
SAGAR & COMPANY
CHARTERED ACCOUNTANTS
Membership No. 414325
FRN :- 000586C
JAMSHEDPUR - 831001



Declaration Certificate of Chief Functionary

I hereby declare that the above particulars furnished by me are true and correct. I also affirm that the receipt of foreign contribution and its utilization have not been violative of any of the provisions of the Foreign Contribution (Regulation) Act, 2010, rules, notifications/ orders issued there under from time to time and the foreign contribution was utilized for the purpose(s) for which the association was granted registration/ prior permission by the Central Government.

Place: Jamshedpur
Date: 01/09/2017



Signature of the Chief Functionary
(Name of the Chief Functionary in block letters)
(Seal of the Association)



[PRABHA JAYASWAL]
[Secretary]

ADARSH SEVA SANSTHAN
OPP. 4TH PHASE, ADARSHNAGAR,
SONARI, JAMSHEDPUR - 831011.

RECEIPT & PAYMENT ACCOUNT FOR THE YEAR ENDED ON 31ST MARCH, 2017.

FCRA REG. No. 337820013 dated 22-04-2016.

F.C.R.A FUND

RECEIPTS:

Opening Balances as on 01-04-2016

Cash in Hand

AMOUNT (INR)

AMOUNT (INR)

8,752.47

8,752.47

Opening Bank Balances as on 01.04.2016:

Un-Utilized balance of Centre for World Solidarity - CWS

2,441.00

Un-Utilized balance of - IGSSS

17,700.00

Un-Utilized balance of Child Rights and You - CRY

22,490.00

Un-Utilized balance of Ford Foundation- USA (2011-16)

871,978.00

Bank of India, C.H. Area Branch (SB A/c No. 450710100005142)

203,872.08

(IFSC- BKID0004507)

1,118,481.08

1,118,481.08

Grants received From :

Indo-Global Social Service Society - IGSSS

607,320.00

Centre for World Solidarity - CWS

294,224.00

Child Rights and You - CRY

1,500,000.00

Ford Foundation

5,341,190.58

7,742,734.58

Donations received in Kind from Child Rights and You - CRY

45,635.00

Computer [Dell]- INR 40,260/- + Printer [HP]- INR 2,499/- + UPS- INR 2,876/-

Savings Bank Interest

Indo-Global Social Service Society - IGSSS

2,708.00

Centre for World Solidarity - CWS

2,842.00

Child Rights and You - CRY

14,489.00

Ford Foundation- USA

42,848.00

62,887.00

Provident Fund Contributions for the month of March- 2017 (paid in Apr- 2017):

Employer's Contribution

13,368.00

Employees' Contribution

13,368.00

26,736.00

Tax Deducted at Source (TDS) for March- 2017 (paid in Apr- 2017):

3,127.00

3,127.00

Audit Fees for March- 2017 (paid in Apr- 2017):

14,376.00

14,376.00

Loans & Advances:

Mahabir Mahato

16,321.00

Alpona Das

5,540.00

21,861.00

8,998,955.13

c/f



Contd...2.

b/f

8,998,955.13

Expenses for March- 2017 (paid in Apr- 2017):

Telephone Expenses	4,200.00	
Isha Kumari Singh	7,200.00	
Jitendra Pati	2,720.00	
Salary Payable	281,704.00	
		295,824.00
	TOTAL:	9,294,779.13

PAYMENTS:**FCRA FUND****FORD-FOUNDATION PROJECT (2016-19)****Salaries & Staff-Support:**

Salary of Project Director	150,000.00	
Salary of Project Co-ordinator	140,000.00	
Salary of 5 Field Activist	300,000.00	
Salary of Accountant	75,000.00	
Salary of Communication Officer - H & C	120,000.00	
Salary of Communication Officer - Ranchi	64,000.00	
		849,000.00

Meeting & Workshops:

Basti Level Meeting - Tea & Snacks	38,477.00	
Basti Level Meeting - Travel	2,619.00	
Capacity Dev. Of Community Leader & CBOs - Hall Charges	1,870.00	
Capacity Dev. Of Community Leader & CBOs - Stationery	1,220.00	
Capacity Dev. On CDP/Master Plan - ASES Travel	3,060.00	
Formation of Ward Committee - ASES Travel	6,414.00	
Meeting with Govt. Authorities - Travel	11,862.00	
Participation of ASES in National Meeting - Travel	4,084.00	
		69,606.00

Documentation & Publication

Production & Distribution of Awareness Matls.	3,100.00	
Publication (Scheme/Mission of Govt.)	37,980.00	
		41,080.00

Travel

Meeting with Relevant Actors - Travel	19,823.00	
Related Departmental Visit - Travel	9,811.00	
		29,634.00

Website Development

Website Development & Maintenance	10,750.00	
		10,750.00

Audit

Audit Fees	7,000.00	
		7,000.00

Office Cost:

Stationery, Printing & Postage	8,508.00	
Telephone & Internet Charge	2,100.00	
		10,608.00
		1,017,678.00

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Contd...3.



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1,017,678.00

Office Cost:

Office Maintenance	32,989.00
Electricity	3,275.00
Telephone & Internet - Staff	5,400.00
Office Rent at Ranchi	48,000.00

89,664.00

FCRA FUND**FORD-FOUNDATION PROJECT (2015-16)**

Office Cost - Electricity	11,400.00
Office Cost - Office Maints.	26,979.00
Office Cost - Postage, Telephone & Internate charges	7,992.00
Salary of Accountant	30,000.00
Salary of Field Activist	150,000.00
Salary of Project Coordinator	75,000.00
State Level Jan Samwad (Fooding)	3,517.00
State Level Jan Samwad (Fooding)	3,461.00
Ases Travel	8,124.00

316,473.00

FCRA FUND**CHILD RIGHTS AND YOU - CRY PROJECT****EDUCATION : KRA-1 : AGE GROUP 3-6**

1.1-Awareness generation meetings and campaigns	11,495.00
1.2-Capacity building of the AWW on role and responsibility	8,423.00
1.4-CB of selected SMC meeting on their role and responsibility	6,213.00
1.5-Salary of Project Coordinator	252,720.00

278,851.00

EDUCATION - KRA 2 : AGE GROUP 3-6

2.1-Capacity building of the AWWs on Early Childhood Dev.	8,479.00
2.2-Celebrating Parents day	11,420.00
2.3-Capacity building of the Communityleaders on roles	5,889.00
2.5-Sharing meeting with the concerned department	8,407.00
2.6-Meeting with SMC and teachers	4,655.00
2.7-Creating pressure on the education deptt.	1,030.00
2.8-Salary of 3 Field Activist	279,936.00
2.9-Monthly meeting with staffs on programme progress	6,600.00
2.10-Travel expenses of the 3 Field Activist	14,557.00
2.11-Salary of one field attendant (creche)	32,400.00

373,373.00

PROTECTION KRA-1

3.1-Creative learning sessions for motivating and engaging	19,214.00
3.3-Conducting Nukkad natak involving the children	11,500.00
3.4-Creating awareness in the community on the child marriage	11,301.00
3.6-Workshop with the selected workshop with selected V. families	5,272.00

47,287.00

2,123,326.00

Contd...4.



b/f

2,123,326.00

PROTECTION KRA-1

3.7-Orientation meeting with Bal Sansad to motivate	7,733.00
3.8-Workshop on like skills with the selected members	17,320.00
3.9-Assisting them in conducting awareness campaigns	17,449.00
3.11-Quarterly Review Meeting	12,020.00
3.12-Travel & communication exps. Of Project Coordinator	8,485.00

63,007.00

ADMINISTRATIVE COST

4.1-Salary of project holder	254,016.00
4.2-Salary of Documentaion in charge	196,992.00
4.3-Salary of Accountant	171,072.00
4.4-Print and Stationery	9,439.00
4.5-Travel Expenses of the project holder	9,596.00
4.6-Office maintenance (Electricity & Computer)	16,800.00
4.7-Vehicle mainenance& Fuel	5,880.00
4.8-Postag, Telephone & Internet charge	7,197.00
4.9-Audit Fee	6,000.00

676,992.00

FCRA FUND**INDO-GLOBAL SOCIAL SERVICE SOCIETY - IGSSS****PROGRAMME COST**

1.1.1-Follow up meeting/workshop (Sangathan Milan)	7,869.00
1.1.2-Follow up Trainings of Domestic Workers Group	20,227.00
1.1.3-Regular Meeting with Community People	10,779.00
1.1.4-Mapping of Services and Facilities	8,950.00
1.1.5-Submit plan to Relocation of Public Funds	2,700.00
1.1.6-Meeting for submission of RTIs & Public Petitions	2,470.00
1.1.7-Consultation by NGO and CSOs on JNAC funds	8,100.00
1.2.1-Orientation meeting cum Labour's Day celebration	950.00
1.2.2-Follow up Training/orientation of CSO Members	7,175.00
1.2.3-Conducting identity Campaign by community	10,750.00
1.2.4-Promote Interface Meeting	5,375.00
1.2.5-Celebration of International Womens Day	946.00
1.4.1-Vocational training for 20 peoples to start self employment	39,136.00
1.4.2-Meeting for linkage with Bank financial institutions	2,874.00
1.4.3-Participation in Fairs, Public Ceremonies	9,398.00
1.5.1-Staff Capacity / Review Meeting	3,630.00
1.5.2-IEC Materials/Documentation	7,820.00

149,149.00

PROGRAMME SUPPORT COST

2.1-Salary of Project and Advocacy Coordinator	204,000.00
2.2-Salary of Social Worker (1)	86,400.00
2.3-Salary of Accountant (part time)	32,640.00
2.4-Salary of Mobilizer	78,000.00
3.1-Travel for Programme of Project Coordinator	10,800.00
3.2-Travel fo Programme of Social Worker & Mobilizer	13,657.00
3.3-Outstation IGSSS review meeting Travel	4,519.00

430,016.00

3,442,490.00

Contd...5.



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3,442,490.00

FACILITATION COSTS

4.1-Telephone & Communication, Internet, Fax, Postage	17,946.00
4.2-Stationery and printing	11,944.00
4.3-Other including Contingency	5,000.00

34,890.00

FCRA FUND**CENTRE FOR WORLD SOLIDARTY - CWS****PROGRAMME COST**

Updating of Baseline Survey/other data collection	1,395.00
Essay/drawing competition in schools on health, hygiene	5,983.00
Participatory training of adolescent girls/girls groups	19,898.00
Promotion of Kitchen Gardening with 20 aadivasi women	19,863.00
Awareness Health hygiene and nutrition security in rural Haats	6,000.00
Training on improved agriculture practices	21,383.00
Input support for selected 60 Farmers	17,254.00
Interface meeting of Sahiyas, ANM, ICDS workers	10,055.00
Training for the awareness creation on the govt.	14,472.00
Block level consultation with govt. officials, PRI members	13,688.00
Publication of Pamphlets/leaflets	6,898.00
Salary of Field Coordinator	62,400.00
Salary of Assistant Field Coordinator	49,200.00
Programme Travel	14,281.00

262,770.00

ADMINISTRATIVE COST

Salary of Account Person (part time)	18,000.00
Office running cost	12,000.00
Audit Support (Lump-sum)	3,000.00

33,000.00

Bank Charges	569.35
P.F. Admn. charges	9,847.00

10,416.35

Loans & Advances:

Anjan Kumar Prasad (for Office Maintenance)	-
Manoj Ghosh (for Programme)	-
Dilip Kujur	4,326.00

4,326.00

Provident Fund Contributions for the month of March- 2016 (paid in April- 2016):

Employer's Contribution	10,872.00
Employees' Contribution	10,872.00

21,744.00

Tax Deducted at Source (TDS) Payments:-

10,074.00

10,074.00

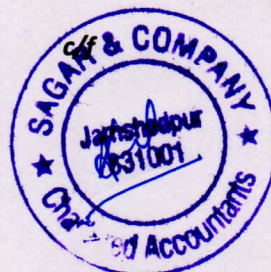
Unutilized Balance returned to CRY for Apr- 15 to Mar- 16

NEFT dated 01-06-2016	22,490.00
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22,490.00

3,842,200.35

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3,842,200.35

Closing Cash Balances as on 31.03.2017:

Cash in Hand

71.47

71.47

Closing Bank Balances as on 31.03.2017:

Un-Utilized balance of Centre for World Solidarity - CWS

7,072.00

Un-Utilized balance of Indo-Global Social Service Society - IGSSS

10,965.00

Un-Utilized balance of Child Rights and You - CRY

60,490.00

Un-Utilized balance of Ford Foundation- USA

871,978.00

Un-Utilized balance of Ford Foundation- USA (2016-19)

4,233,848.58

Bank of India, C.H. Area Branch (SB A/c No. 450710100005142)

268,153.73

(IFSC- BKID0004507)

5,452,507.31

5,452,507.31

TOTAL:

9,294,779.13

FOR ADARSH SEVA SANSTHAN

SECRETARY

TREASURER



PLACE: JAMSHEDPUR.

DATE - 01-09-2017.

AS PER REPORT ATTACHED

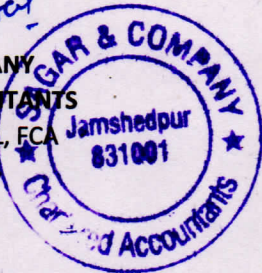
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**ADARSH SEVA SANSTHAN,
OPPOSITE 4TH PHASE, ADARSHNAGAR,
SONARY, JAMSHEDPUR, JHARKHAND- 831011.**

NOTES TO ACCOUNTS:-

1. Signification Accounting Policies

a) Basis for Accounting:

The financial statement are prepared under the historical cost convention on an accrual basis of accounting in accordance with the generally accepted accounting principles, accounting standards issued by the Institute of Chartered Accountants of India, as applicable. The accounting policies are consistent with those used in the previous year.

b) Fixed Assets and Depreciation:

Fixed Assets are stated at Opening written down value less depreciation. Cost comprises the purchase price and other attributable cost including financing cost of borrowed funds attributable to construction or acquisitions of fixed assets for the period up to the date when the assets are first put to use. Depreciation on Fixed Assets has been provided on Written Down Value at the rates prescribed under section 32 of the Income Tax Act, 1961.

c) Revenue Recognition:

Revenue / Income and Cost / Expenditure are being generally accounted on accrual basis, as they are earned or incurred and in accordance to AS- 9 issued by the Institute of Chartered Accountants of India (ICAI).

2. Interest on Fixed Deposits has been provided in the concerned accounts on accrual basis. The actual movements in the investments during the period 1st April, 2016 to 31st March, 2017 have been recognized with the provision of interest and TDS.

However no any movements in the fixed deposits have been found during the relevant previous year. The provision for Interest and Tax Deducted Sources (TDS) on FDs have been recognized in accordance with Form No. 26AS of Adarsh Seva Sansthan.

3. Cash & Bank Balances have been taken, as taken and certified by the management.
4. The Balances of Sundry Creditors and Sundry Debtors have been taken, as taken and certified by the management; subject to the verification from the third parties; except in the cases of Statutory Liabilities.

